



## 2012-2013 NEW STUDENT ENROLLMENT FORMS

You may submit forms along with the registration fee,  
but the following pre-registrations will occur:

December 16 - January 6 - Current Families

January 7 - January 16 - FLC Families

LADC January 17 - January 26

Open Enrollment - January 27

*(Dates were changed because the forms were not available.)*

**THIS IS FOR ALL NEW FAMILIES ENROLLING FOR THE 2012-2013 SCHOOL YEAR.**  
***(ALL RETURNING FAMILIES MUST RE-ENROLL VIA SYCAMORE.)***

New families please fill out and submit the following to the school office. *Please note that submitting this does not guarantee enrollment. You will receive written confirmation when your enrollment is accepted.*

_____ New Student/Family Registration Form	One per family
_____ Tuition Agreement/Photo Permission Form	One per family
_____ \$90 Registration Fee <i>(Waived for members of FLC)</i>	One per student

*In May or June additional forms and information will be sent home that will need to be returned on or before the Meet the Teacher Night, Thursday, August 30, 2012, in order for your child to start school on the first day. For new students this will include immunization records and a copy of their birth certificate.*

**Annual tuition for the 2012-2013 school year is \$3,995 per student.**

**Multi-Student Discount** – Families with more than one student will receive a 25% tuition discount for each additional student enrolled at MCS. Additionally, all families can apply for tuition assistance if more help is needed and all families can earn tuition credit through our Tuition Bucks Program, (SCRIP) which families can begin participating in up to a year before enrolling at MCS.

**Tuition Assistance – Must submit application to PSAS by March 1, 2012.\***

For the 2012-2013 school year families requesting tuition assistance for a single child, OR families with multiple students who want to request tuition assistance in addition to the multi-student discount, must submit an application to the Private School Aid Service (PSAS) by March 1, 2012.

To apply, complete a PSAS application, *(PSAS application packets are available in the school office.)* and mail it along with the supporting documentation and application fee directly to PSAS by March 1, 2012.

**\* Limited tuition assistance is available, and may be awarded based on PSAS's recommendations which are based on financial need. If you do not apply for tuition assistance by the March 1st deadline no assistance will be given and no exceptions will be made without the School Board's approval.**

# 2012-2013 NEW STUDENT/FAMILY REGISTRATION FORM

## STUDENT(S) INFORMATION *(Only one registration form per family is required.)*

Last Name	First Name	M.I.	Preferred/Nickname	Date of Birth	Grade (2012-13)	Gender (M/F)

## HOME & FAMILY INFORMATION

Address \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Street City State Zip Code Home Phone

**Parent/Guardian Information** (resides at student address)

<input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Other:	<input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Other:
Name	Name
Cell phone	Cell phone
Email	Email
Employer	Employer
Occupation/Title	Occupation/Title
Work phone	Work phone

**Student resides in school district #:**  
 \_\_\_\_\_

**Do you plan to use the ISD #624 bus services?**  
 Yes\*  No

**\*If yes, please indicate:**  
 AM  PM  BOTH

**Joint-Custodial or Non-Custodial Parent Information** *(if applicable)*

<input type="checkbox"/> Father <input type="checkbox"/> Stepfather <input type="checkbox"/> Other: Custody: <input type="checkbox"/> Joint <input type="checkbox"/> Non	<input type="checkbox"/> Mother <input type="checkbox"/> Stepmother <input type="checkbox"/> Other: Custody: <input type="checkbox"/> Joint <input type="checkbox"/> Non
Name	Name
Cell phone	Cell phone
Email Address	Email Address
Employer	Employer
Occupation/Title	Occupation/Title
Work phone	Work phone
Address _____ (_____) _____ <small>Street City State Zip Code Home Phone</small>	

**Please check boxes you want this information used for:**

Include in family directory  
 Include on emails  
 Provide Sycamore login

## ADDITIONAL STUDENT/FAMILY INFORMATION

Do you plan to use Magnuson's Extended Day Care?  AM  PM  Drop-in only  No

Do any of the listed students have an IEP or 504 plan?  No  Yes – *If yes, please provide documentation as soon as possible.*

Name of previous school(s) attended *(Please fill out a Release of Records Form.)* \_\_\_\_\_

\_\_\_\_\_

**Ethnic Origin:** *(Optional - used for statistical purposes only)*  
 Caucasian  African American  Asian  Native American  Hispanic  Other \_\_\_\_\_

**Church Affiliation** *(Optional)*  
 Not attending at this time  In the process of looking for a church  Attending church \_\_\_\_\_

# 2012-2013 TUITION AGREEMENT/ PHOTO PERMISSION FORM

OFFICE USE ONLY:		
Date Rec:	Ck#	Amt Paid \$
<input type="checkbox"/> Members FLC - Registration Fee Waived		Initials:

## 2012-2013 Tuition Amounts & Payment Options\*

(Amounts include the 25% multi-student discount)

	1 Payment Due: 8/15/2012	2 Payments Due: 8/15/2012 & 1/15/2013	10 Payments Due: 8/15/2012 - 5/15/2013
1 Student	\$ 3,995.00	\$ 1,997.50	\$ 399.50
2 Students	\$ 6,991.25	\$ 3,495.63	\$ 699.13
3 Students	\$ 9,887.50	\$ 4,943.75	\$ 988.75
4 Students	\$ 12,983.75	\$ 6,491.88	\$ 1,298.38

\*Amounts may vary if your family applies for tuition assistance by March 1st, 2012. You will receive written notification of assistance amount available for your family. If you do not apply for tuition assistance by the March 1st deadline no assistance will be given and no exceptions will be made without the School Board's approval.

Student Name(s)	Grades(s)
Person(s) Responsible for Tuition	Sycamore Family ID (if known)

**Check this box if you are planning to apply for Tuition Assistance for the 2012-2013 school year.** Checking this only indicates that you intend to apply. A new application must be completed each year. The deadline is March 1, 2012. This information will help us as we look to make plans and budget decisions for next year. We understand that things change for families.

### Step 1 – SELECT TUITION PAYMENT OPTION/SCHEDULE

**1 Payment** - Due 8/15/2012 - No credit card required, go to step 3.

**2 Payments** - Due 8/15/2012 & 1/15/2013 - Credit card required, go to step 2.

**10 Payments** - Due 8/15/2012 - 5/15/2013 - Credit card required, go to step 2.

### Step 2 – CREDIT CARD AUTHORIZATION (Required for the 2 pmt & 10 pmt options.)

**PLEASE NOTE:** Credit card information provided here will be kept in a secure place and your card will not be charged unless tuition payments are 15 days overdue. If that is the case there will be a \$25 late fee charged in addition to the monthly unpaid tuition. Tuition payment should be paid online via e~Funds for Schools, which is the preferred payment method. *At the end of the school year, if all outstanding balances have been taken care of, this credit card form will be destroyed.*

**PLEASE PRINT**

Account Type:  Visa  MasterCard  Discover

Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date \_\_\_\_\_ - \_\_\_\_\_ CVV2 (3 digit number on back of card) \_\_\_\_\_



Cardholder Name: \_\_\_\_\_

(Exactly as it appears on card)

Billing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I authorize Magnuson Christian School to charge my credit/debit card for unpaid tuition charges that are more than 15 days overdue for the 2012-2013 school year, in addition to a \$25.00 late fee each time this is required.

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2012-2013 TUITION AGREEMENT/PHOTO PERMISSION FORM (CONTINUED)

Student Name(s)	Grades(s)
Person(s) Responsible for Tuition	Sycamore Family ID (If known)

### Step 3 – MCS PHOTO PERMISSION *(Full names of MCS students will not be included with photos.)*

- Yes**, Magnuson Christian School has my permission to take pictures of my child(ren) during the school day or special events. I understand these pictures may be used for bulletin boards, scrapbooks, print, video, and/or other digital media for public relations purposes, and will become the property of Magnuson Christian School.
- No**, we deny permission to use my child(ren)'s picture for any of the above reasons listed.

### Step 4 – ACKNOWLEDGEMENT OF TUITION POLICIES & VOLUNTEER EXPECTATIONS

INITIALS _____	We understand that if we choose any payment option other than one payment due on or by 8/15/2012 and do not make our bi-annual or monthly tuition payments on time there will be an additional \$25.00 late fee added to the amount due.
INITIALS _____	We understand that if we want to apply for tuition assistance for the 2012-2013 school year that we are required to submit a separate application to PSAS by March 1, 2012.
INITIALS _____	We understand that student(s) may not be allowed to attend for the 2012-2013 school year if there are unpaid charges from the previous school year.
INITIALS _____	We understand that student(s) may not receive their report card and records may not be released to any other school until outstanding balances are paid in full.
INITIALS _____	We understand each family is required to volunteer a minimum of 20 hours per school year.
INITIALS _____	If we have not completed our required volunteer hours by May 15, 2012 and do not have the hours scheduled to be completed by June 30, 2013 we understand that we will be billed and will be responsible to pay \$10/per volunteer hour not completed by June 30, 2013.

### Step 5 – REGISTRATION FEE *(The registration fee is waived for FLC members.)*

*Please check one:*

- We have included a check for each student we are registering and understand that this is non-refundable fee.
- OR**
- We are members of First Lutheran.

### Step 6 – SIGNATURE(S)

***We agree to all the above policies.***

Person(s) Responsible for Tuition \_\_\_\_\_ Date \_\_\_\_\_